

APPLICATION FORM

UNIVERSITY OF GHANA

APPLICATION FOR APPOINTMENT ASIN / OFF.....

Status / position sought

Subject

IN THE DEPARTMENT / INSTITUTION / SCHOOL OF

This form is to be completed (twelve copies) and returned to the Registrar, University of Ghana, P.O. box LG 25, Legon, Ghana

1. PERSONAL PARTICULARS.....

Surname (BLOCK LETTERS)

FIRST NAMES

Address in full

.....

E-mailTelephone No.

Nationality Home Town

Nationality at birth (if different)

Former Name (if any)

Surname at birth (if different)

Date and place of birth

Martial Status

Number of Children

Son Age Respectively

Daughter Age Respectively

2. EDUCATION

(i) Where educated : secondary schools, University with dates

(ii) Particular of qualifications (University awards, indicating class of degree, distinction etc and giving the date and place of award).

3. DETAILS OF GRADUATE PROGRAMME

(i) Course Work:

.....

.....

.....

.....

(ii) Research Area:

.....

.....

.....

.....

(Use additional sheet if necessary)

4. PRESENT APPOINTMENT

Name of Institution / Organisation

Position indicating dates:

(i)

(ii)

(iii)

(iv)

Details of emoluments:.....

(i) Basic Salary in your present position.....

(ii) Allowances.....

(iii) Others.....

5. PREVIOUS EMPLOYMENT

	<u>Organisation</u>	<u>Date Worked</u>	<u>Position Held</u>
(i)
(ii)
(iii)
(iv)

6. TEACHING EXPERIENCE

INSTITUTION	DATES	FULL TIME OR PART TIME	SUBJECTS TAUGHT AND AT WHAT LEVEL

7. LIST OF PUBLICATIONS (All Reference cities must be exact and complete)

A. BOOKS (Please indicate publisher and date of publication)

- (i).....
- (ii).....
- (iii)
- (iv)
- (v)
- (vi)

(use extra sheet if necessary)

B. ARTICLES (in refereed journals indicating name of Journal, date and pages)

- (i).....
 - (ii).....
 - (iii)
 - (iv)
 - (v)
 - (vi)
- (use extra sheet if necessary)

C. OTHERS (including unpublished papers accepted for publication in refereed journals etc; evidence of acceptance to be provided)

- (i).....
 - (ii).....
 - (iii)
 - (iv)
 - (v)
 - (vi)
- (use extra sheet if necessary)

Note: FOR SENIOR LECTURESHIP AND ABOVE TITLES TO BE ASSUMED MAY BE INDICATED. TWO COPIES TO BE SENT WHEN REQUESTED.

8. A brief statement indicating areas of special academic interest and research projects the candidate proposes to embark upon during the next few years.

9. Name and Address of three Referees (*At least two referees should be people who have taught the candidate or under whom the candidate has worked in the academic field. For Senior Lectureship and above referees may be persons with whom the candidate has worked.*)

- (i)
- (ii)
- (iii)

Candidates are advised to request referees to respond promptly to enquiries when made.

10. GENERAL

- (i) Name of learned or professional associations of which the candidate is a member.
.....
- (ii) Extra-curricula activities in which the candidate is interested.
.....
- (iii) If engaged, how soon after notification of selection could the candidate assume duty?
.....

11. The space below may be used for any additional details you may wish to provide.

Signature of Applicant.....

Date.....